

Common R&P Rules Sr. Asslt

(Authoritative English Text of Government Notification No. Per (AP)-C-A (3)-7/2010 dated 03-08-2011 as required under clause (3) of Article 348 of the Constitution of India).

Government of Himachal Pradesh
Department of Personnel (AP-III)

No. Per (AP)-C-A (3)-7/2010 Dated: Shimla-171002, 3rd August, 2011.

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh, in consultation with the Himachal Pradesh Public Service Commission is pleased to make the Common Recruitment and Promotion Rules for the post of Senior Assistant, Class-III, (Non-Gazetted, Ministerial Services) in various Departments of the Government of Himachal Pradesh as per Annexure-A attached to this notification, namely:-

- Short title and Commencement. 1. (1) These rules may be called the Himachal Pradesh, Department of Personnel, Senior Assistant, Class-III, (Non Gazetted, Ministerial Services) Common Recruitment and Promotion Rules, 2011.
- (2) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.
- (3) These rules shall be applicable to all the Government Department of State of Himachal Pradesh :
- Provided that these Rules shall not apply to the posts of the Vidhan Sabha Secretariat/ High Court of H.P.
- Repeal and Savings 2. (1) The method of recruitment provided in Recruitment and Promotion Rules for the posts of Senior Assistant under various Departments of the Himachal Pradesh Government issued from time to time, shall cease to operate:
- (2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the rules so repealed under sub-rule (1) of this rule, shall be deemed to have been validly made or done or taken under these rules.

By order

Principal Secretary (Personnel) to the
Govt. of Himachal Pradesh.

Annexure-A

Common Recruitment & Promotion Rules for the posts of Senior Assistant, Class-III (Non-Gazetted-Ministerial Services) in various Departments of Himachal Pradesh Government.

1. Name of Post : Senior Assistant
2. Number of Posts : As sanctioned and may be sanctioned by the Government from time to time in the concerned Departments.
3. Classification : Class-III (Non-Gazetted) (Ministerial Services).
4. Scale of Pay : Pay band: Rs. 10300-34800 + 3800 Grade Pay.
5. Whether "Selection" Post or "Non-Selection" Post : Non-Selection.



6. Age for Direct recruitment : N.A.
7. Minimum Educational and other qualifications required for direct recruitment : N.A.
8. Whether age and Age : N.A.
educational qualifications prescribed for direct recruits will apply in the case of the promotees Educational Qualifications As prescribed against Col. No. 11 below.
9. Period of Probation, if any Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.
10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of posts to be filled in by various methods 100% by promotion failing which on secondment basis.
11. In case of recruitment by promotion, deputation, transfer, grades from which promotion/ deputation/ transfer is to be made By promotion from amongst the Common Clerical cadre of Clerks/Junior Assistants of concerned Departments possessing ten years regular service or regular combined with continuous adhoc service rendered, if any, in the grade, failing which on secondment basis from amongst the incumbents of this post working in the identical pay scales from other H.P. Government Departments :
Provided that such incumbents/ Clerks who have been promoted from Class-IV or appointed on compassionate grounds will be eligible for promotion to the post of Senior Assistant, only if, they possess the educational qualification of 10+2 as prescribed for direct recruitment to the post of Clerk.

Provided that for the purpose of promotion every employee shall have to serve atleast one term in the Tribal/Difficult areas subject to adequate number of post(s) available in such areas:

Provided further that the proviso (1) supra shall not be applicable in the case of those employees who have five years or less service, left for superannuation.

Provided further that Officers/Officials who have not served atleast one tenure in Tribal/difficult area shall be transferred to such area strictly in accordance with his/her seniority in the respective cadre.

Explanation I:-For the purpose of proviso I supra the "term" in Tribal/Difficult areas shall mean normally three years or less period of posting in such areas keeping in view the administrative requirements and performance of the employee.

Explanation II:- For the purpose of proviso I supra the Tribal/Difficult Areas shall be as under:-

2. District Lahaul & Spiti.
3. Pangi and Bharmour Sub Division of Chamba District.
4. Dodra Kwar Area of Rohru Sub-Division.
5. Pandrah Bis Pargana, Munish Darkali and Gram panchayat Kashapat, Gram Panchayats of Rampur Tehsil of District Shimla.
6. Pandrah Bis Pargana of Kullu District.
7. Bara Bhangal Areas of Baijnath Sub Division of Kangra District.
8. District Kinnaur.

9. Kathwar and Korga Patwar Circles of Kamrau Sub Tehsil, Bhaladh Bhalona and Sangna Patwar Circles of Renukaji Tehsil and Kota Pab Patwar Circle of Shillai Tehsil, in Sirmour District.

10. Khanyol-Bagra Patwar Circle of Karsog Tehsil, Gada-Gussaini, Mathyani, Ghanyar, Thachi, Baggi, Somgad and Kholanal of Bali-Chowki Sub Tehsil, Jharwar, Kutgarh, Graman, Devgarh, Trailla, Ropa, Kathog, Silh-Badhvani, Hastpur, Ghamrehar and Bhatehar Patwar Circle of Padhar Tehsil, Chiuni, Kalipar, Mangarh, Thach-Bagra, North Magru and South Magru Patwar Circles of Thunag Tehsil and Batwara Patwar Circle of Sunder Nagar Tehsil in Mandi District.

(1) In all cases of promotion, the continuous adhoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the conditions that the adhoc appointment/promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R & P Rules:

Provided that in all cases where a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on adhoc basis followed by regular service/appointment) in the feeder post in view of the provisions referred to above, all persons senior to him in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration:

Provided further that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the Recruitment & Promotion Rules for the post, whichever is less:

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion.

Explanation:-The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be ex-servicemen recruited under the provisions of Rule-3 of Demobilized Armed Forces Personnel (Reservation of Services in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of Rule-3 of Ex-Servicemen (Reservation of Vacancies in the Himachal Pradesh Technical Service) Rules, 1985 and having been given the benefit of seniority thereunder.

(2) Similarly, in all cases of confirmation, continuous adhoc service rendered on the feeder post, if any, prior to the regular appointment against such posts shall be taken into account towards the length of service, if the adhoc appointment/promotion had been made after proper selection and in accordance with the provision of the Recruitment & Promotion Rules:

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered as referred to above shall remain unchanged.

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|----|------------------------------------------------------------------------------------|-------------------------------------------------------|
| 12 | If a Departmental Promotion Committee exists, what is its composition; | As may be constituted by the Govt. from time to time. |
| 13 | Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment; | As required under the Law. |
| 14 | Essential requirement for a direct recruitment; | N.A. |

15 Selection for appointment to the post by direct recruitment; Reservation;

N.A.

The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/ Scheduled Tribes/Other Backward Classes/other categories of persons issued by the Himachal Pradesh Government from time to time.

17 Departmental Examination
18 Power to Relax;

Not Applicable.

Where the State Govt. is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P. Public Service Commission, relax any of the provision (s) of these Rules with respect to any class or category of person (s) or post (s).

(Authoritative English Text of Government Notification No. Per (AP)-C-A (3)-8/2010 dated 21-05-2011 as required under clause (3) of Article 348 of the Constitution of India).

Government of Himachal Pradesh
Department of Personnel (AP-III)

No. Per (AP)-C-A (3)- 8 /2010

Dated: Shimla-171002,

21st May, 2011.

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor, Himachal Pradesh in consultation with the Himachal Pradesh Public Service Commission is pleased to make the Common Recruitment and Promotion Rules for the post of Personal Assistant, (Class-II, Non-Gazetted, Ministerial Services) in various Departments of the Government of Himachal Pradesh as per Annexure-"A" attached to this notification, namely:-

- Short title, commencement and application.
1. (1) These rules may be called the Himachal Pradesh, Department of Personnel, Personal Assistant, (Class-II, Non-Gazetted, Ministerial Services) Common Recruitment and Promotion Rules, 2011.
- (2) These rules shall come into force from the date of publication in the Rajpatra, Himachal Pradesh.
- (3) These rules shall be applicable to all the Government Departments of State of Himachal Pradesh :

Provided that these Rules shall not apply to the posts of the Vidhan Sabha Secretariat/ High Court of H.P.

The method of direct recruitment and promotion provided in Direct Recruitment and Promotion Rules for the posts of Personal Assistant under various Departments of the Himachal Pradesh Government issued, from time to time, shall cease to operate.

By order

Principal Secretary (Personnel) to the
Government of Himachal Pradesh.

Common Recruitment & Promotion Rules for the posts of Personal Assistant (Class-II, Non Gazetted) in various Departments of Himachal Pradesh Government.

1. Name of Post : Personal Assistant
2. Number of Posts : As sanctioned and may be sanctioned by the Government from time to time in the concerned Departments.
3. Classification : Class-II (Non-Gazetted)
Ministerial Services
4. Scale of Pay : Pay band Rs.10300-34800+4200 Grade Pay.
5. Whether "Selection" Post or "Non-Selection" Post : Non-Selection.
6. Age for Direct Recruitment : N.A.
7. Minimum Educational and other qualifications required for direct recruitment : N.A.
8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of the promotees : Age :
Educational Qualifications } N.A.
9. Period of Probation, if any : Two years subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and for reasons to be recorded in writing.
100% by promotion failing which on secondment basis.
10. Method of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of posts to be filled in by various methods
11. In case of recruitment by promotion deputation, transfer, grades from which promotion/ deputation/ transfer is to be made : By promotion from amongst the Senior Scale Stenographers of concerned Departments who possess 6 years regular service or regular combined with continuous adhoc service rendered, if any, in the grade, failing which by promotion from amongst the Senior Scale Stenographers with 11 years regular service or regular combined with continuous adhoc service combined as Senior Scale Stenographer/Junior Scale Stenographer out of which four years essential service as Senior Scale Stenographer, failing both by promotion from amongst the Junior Scale Stenographers possessing 16 years regular service or regular combined with continuous adhoc service rendered, if any, in the grade, failing which on secondment basis from amongst the incumbents of this post working in the identical pay scales from other H.P. Government Departments.

Provided that for the purpose of promotion every employee shall have to serve atleast one term in the Tribal/Difficult areas subject to adequate number of post(s) available in such areas:

Provided further that the proviso (1) supra shall not be applicable in the case of those employees who have five years or less service, left for superannuation :

Provided further that Officers/Officials who have not served at least one tenure in Tribal/difficult

area shall be transferred to such area strictly in accordance with his/her seniority in the respective cadre.
Explanation I:-For the purpose of proviso I supra the "term" in Tribal/Difficult areas shall mean normally three years or less period of posting in such areas keeping in view the administrative requirements and performance of the employee.

Explanation II:- For the purpose of proviso I supra the Tribal/Difficult Areas shall be as under:-

2. District Lahaul & Spiti.
3. Pangi and Bharmour Sub Division of Chamba District.
4. Doda Kwar Area of Rohru Sub-Division.
5. Pandrah Bis Pargana, Munish Darkali and Gram panchayat Kashapat, Gram Panchayats of Rampur Tehsil of District Shimla.
6. Pandrah Bis Pargana of Kulhu District.
7. Para Bhanga Areas of Bajnath Sub Division of Kangra District.
8. District Kinnaur.
9. Kathwar and Korga Patwar Circles of Kamrau Sub Tehsil, Bhaladh Bhalona and Sangra Patwar Circles of Renukaji Tehsil and Kota Pab Patwar Circle of Shillai Tehsil, in Sirmour District.
10. Khanyol-Bagra Patwar Circle of Karsoq Tehsil, Gada-Gussaini, Mathyani, Ghanyar, Thachi, Baggi, Songad and Kholanal of Bali-Chowki Sub Tehsil, Jharwar, Kutgarh, Graman, Deygarh, Trallia, Ropa, Kathog, Silh-Badhvani, Haspur, Chamrehar and Bhatehar Patwar Circle of Padhar Tehsil, Chinni, Kalipar, Mangarh, Thach-Bagra, North Magru and South Magru Patwar Circles of Thunag Tehsil and Batwara Patwar Circle of Sunder Nagar Tehsil in Mandi District.

(1) In all cases of promotion, the continuous adhoc service rendered in the feeder post, if any, prior to regular appointment to the post shall be taken into account towards the length of service as prescribed in these Rules for promotion subject to the conditions that the adhoc appointment/promotion in the feeder category had been made after following proper acceptable process of selection in accordance with the provisions of R & P Rules:

Provided that in all cases where a junior person becomes eligible for consideration by virtue of his total length of service (including the service rendered on adhoc basis followed by regular service/appointment) in the feeder post in view of the provisions referred to above, all persons senior to him in the respective category/post/cadre shall be deemed to be eligible for consideration and placed above the junior person in the field of consideration:

Provided that all incumbents to be considered for promotion shall possess the minimum qualifying service of at least three years or that prescribed in the Recruitment & Promotion Rules for the post, whichever is less:

Provided further that where a person becomes ineligible to be considered for promotion on account of the requirements of the preceding proviso, the person(s) junior to him shall also be deemed to be ineligible for consideration for such promotion.

Explanation:-The last proviso shall not render the junior incumbents ineligible for consideration for promotion if the senior ineligible persons happened to be ex-servicemen recruited under the provisions of Rule-3 of Demobilized Armed Forces Personnel (Reservation of vacancies in Himachal State Non-Technical Services) Rules, 1972 and having been given the benefit of seniority thereunder or recruited under the provisions of Rule-3 of Ex-Servicemen (Reservation of vacancies in the Himachal Pradesh Technical Services) Rules, 1985 and having been given the benefit of seniority thereunder.

(2) Similarly, in all cases of confirmation, continuous adhoc service rendered on the feeder post, if any, prior to the regular appointment against such posts shall be taken into account towards the length of service,

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if the adhoc appointment/promotion had been made after proper selection and in accordance with the Provision of the Recruitment & Promotion Rules:

Provided that inter-se-seniority as a result of confirmation after taking into account, adhoc service rendered as referred to above shall remain unchanged.

- 12 If a Departmental Promotion Committee exists, what is its composition: As may be constituted by the Govt. from time to time.
- 13 Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment: As required under the Law.
- 14 Essential requirement for a direct recruitment: N.A.
- 15 Selection for appointment to the post by direct recruitment; Reservation: N.A.
- 16 The appointment to the service shall be subject to orders regarding reservation in the service for Scheduled Castes/ Scheduled Tribes/Other Backward Classes/other categories of persons issued by the Himachal Pradesh Government from time to time.
- 17 Departmental Examination: Not Applicable.
- 18 Power to Relax: Where the State Govt. is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the H.P. Public Service Commission, relax any of the provision (s) of these Rules with respect to any class or category of person(s) or post (s).

(ii) Should possess a minimum speed of 30 words per minute in English typewriting or 25 words per minute in Hindi Typewriting.

(b) DESIRABLE QUALIFICATION:

Knowledge of customs, manner and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.

(2) For the existing entries against Col. No. 8, the following shall be substituted, namely:-

Age – N.A.

Educational Qualification

As prescribed in Col. No. 7 (a) (i) above.

(3) For the existing entries against Col. No. 11, the following shall be substituted, namely:-

By promotion from amongst the Class-IV officials who have passed 10+2 examination or its equivalent from a recognized Board of School Education/University and possess five years regular service or regular combined with continuous adhoc service rendered, if any, in the grade:

Provided that if a Class-IV official is otherwise eligible to be promoted to the post of Clerk with the qualification Matric or Hindi Rattan with Matric (English) then he will be so promoted but shall have to acquire the qualification of 10+2 standard within 03 years. If the candidate fails to acquire the qualification by 31.12.2011, then he shall be reverted from Clerk to the Class-IV post.

Provided further that all the Class-IV officials so promoted as Clerks will qualify the typing test with a minimum speed of 30 words per minute in English Typewriting or 25 words per minute in Hindi Typewriting within the probation period which will be conducted by the concerned Departments and the incumbents will get three chances during the probation period. If the candidates failed to qualify the typing test within the prescribed period, their probation period will be extended. During this period the incumbents will get one more chance. If the candidates still failed to qualify the typing test in the extended period, they will be reverted from

(Authoritative English Text of this Department's Notification No. Ayur-Ka(3)-29/99 dated March, 2012 as required under clause (3) of Article 309 of the Constitution of India).

**GOVERNMENT OF HIMACHAL PRADESH
DEPARTMENT OF AYURVEDA**

No. Ayu-Ka(3)-29/99 Dated: Shimla-171002, the 6th April, 2012

NOTIFICATION

In exercise of the powers conferred by proviso to Article 309 to the Constitution of India, the Governor, Himachal Pradesh, in consultation with HP Public Service Commission, is pleased to make the Recruitment and Promotion Rules for the post of Physiotherapist (Class-III-Non-Gazetted) in the Department of Ayurveda, Himachal Pradesh, as per Annexure-'A' attached to this notification, namely:-

- Short title & Commencement: 1 (1) These rules may be called the Himachal Pradesh Department of Ayurveda, Physiotherapist (Class-III-Non-Gazetted) Recruitment & Promotion Rules, 2012
- (2) These rules shall come into force from the date of publication in official Gazette.
- 2 (1) The Himachal Pradesh Department of Indian System of Medicine & Homeopathy, Physiotherapist Class-III (Non Gazetted) Recruitment & Promotion Rules, 1997 notified vide this Department's Notification No. Ayur-C-Ka (3)-2/97 dated 21-7-1997 are hereby repealed.
- (2) Notwithstanding such repeal, any appointment made or anything done or any action taken under the relevant rules so repealed under sub rule 2(1) supra shall be deemed to have been validly made, done or taken under these rules.

By Order

Secretary (Ayurveda) to the
Government of Himachal Pradesh.

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Endst. No. As above

Dated: Shimla-2 the

6th April, 2012.

Copy for information and necessary action is forwarded to:-

1. All the Addl. Chief Secretaries/Principal Secretaries/Secretaries to the Government of Himachal Pradesh Shimla-171002.
2. The Director, Ayurveda, HP Shimla-171009.
3. The Secretary HP Public Service Commission, Nigam Vihar, Shimla-171002 w.r.t. his letter 1-2/78-PSC-Part dated 17-8-2011 (three copies).
4. The Controller, Printing & Stationery Department, HP Shimla-171005 for publication in the Rajpatra.
5. The ALR-cum-Under Secretary (Law) to the Government of H.P. Shimla-171002.
6. Guard file/Spare copies-100 copies.

Under Secretary (Ayurveda) to the
Government of Himachal Pradesh.

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Annexure-ARecruitment and Promotion Rules for the Post of Physiotherapist (Non-Gazetted) Class-III, in the Department of Ayurveda, Himachal Pradesh.

1.	Name of Post	Physiotherapist
2.	Number of Post(s)	01 (One)
3.	Classification	Class-III (Non-Gazetted)
4.	Scale of Pay	i) Pay scale for regular incumbents: Pay Band ₹10300-34800+ ₹3600/-Grade Pay Emoluments for contract employees:- ₹ 13900/-as per details given in column 15-A ii) Not applicable.
5.	Whether "Selection" post or "Non-Selection" post	Not applicable.
6.	Age for direct recruitment	Between 18 and 45 years

Provided that upper age limit for direct recruits will not be applicable to the candidates already in service of the Government including those who have been appointed on adhoc or on contract basis.

Provided further that if a candidate appointed on adhoc basis or on contract basis had become over-age on the date he /she was appointed as such he/she shall not be eligible for any relaxation in the prescribed age limit by virtue of his/her such adhoc or contract appointment.

Provided further that upper age-limit is relaxable for Scheduled Castes/ Scheduled Tribes/Other categories of persons to the extent permissible under the general or special order(s) of the Himachal Pradesh Government.

Provided further that the employees of all the Public Sector Corporations and Autonomous Bodies who happened to be Government servants before absorption in Public Sector Corporations / Autonomous Bodies at the time of initial of such constitutions of such Corporations/Autonomous Bodies shall be allowed age concession in direct recruitment as admissible to Government servants. This concession will not, however, be admissible to such staff of the Public Sector Corporations/ Autonomous Bodies and who are/ were finally absorbed in the

service of such Corporations / Autonomous after initial constitution of the Public Sector Corporations/ Autonomous Bodies.

(1) Age limit for direct recruitment will be reckoned on the first day of the year in which the post(s) is /are advertised for inviting applications or notified to the Employment Exchange or as the case may be.

(2) Age and experience in the case of direct recruitment, relaxable at the discretion of Himachal Pradesh Public Service Commission in case the candidate is otherwise well qualified.

7.	Minimum Educational and other qualifications required for direct recruit(s)	<p>(a) <u>Essential Qualification(s)</u>:</p> <p>(i) (a) Should be 10+2 with Medical Science or its equivalent from a recognized University/ Board.</p> <p>(b) Should also possess Diploma in Physiotherapy from Himachal Pradesh University or an institution duly recognized by the State Government.</p> <p>OR</p> <p>Bachelor of Physiotherapy (BPT) or its equivalent from Himachal Pradesh University or an Institution duly recognized by the State Government.</p> <p>(b) <u>Desireable Qualification(s)</u>:</p> <p>Knowledge of customs, manners and dialects of Himachal Pradesh and suitability for appointment in the peculiar conditions prevailing in the Pradesh.</p>
8.	Whether age and educational qualification(s) prescribed for direct recruit(s) will apply in the case of the promotee(s)	Age: Not applicable. Educational Qualification: Not applicable.

9.	Period of probation, if any;	Two years' subject to such further extension for a period not exceeding one year as may be ordered by the competent authority in special circumstances and reasons to be recorded in writing.
10.	Method(s) of recruitment, whether by direct recruitment or by promotion, deputation, transfer and the percentage of post (s) to be filled in by various methods:	100% by direct recruitment on a regular basis or by recruitment on contract basis, as the case may be. The contract employees will get emoluments as given in Column 15-A and will be governed by the service conditions as specified in the said column.
11.	In case of recruitment by promotion, deputation, transfer, grade from which promotion/deputation/transfer is to be made.	Not applicable.
12.	If a Departmental Promotion committee exists, what is its composition?	Not applicable.
13.	Circumstances under which the H.P.P.S.C. is to be consulted in making recruitment.	As required under the Law.
14.	Essential requirement for a direct recruitment.	A candidate for appointment to any service or post must be a citizen of India.

15.	Selection for appointment to post by direct recruitment	Selection for appointment to the post in the case of direct recruitment shall be made on the basis of viva-voce test if the Himachal Pradesh Public Service Commission or other recruiting authority, as the case may be, so consider necessary or expedient by a written test or practical test, the standard/ syllabus etc. of which will be determined by the Commission/ other recruiting authority as the case may be.
15-A	Selection for appointment to the post by contract appointment	<p>Notwithstanding anything contained in these rules, contract appointments to the post will be made subject to the terms and conditions given below:-</p> <p>I) <u>Concept:</u></p> <p>(a) Under this policy the Physiotherapist, in the Department of Ayurveda, will be engaged on contract basis initially for one year; which may be extended on year to year basis.</p> <p>Provided that for extension/ renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/ extended.</p> <p>b) <u>Post falls within the purview of H.P.S.S.B.B.:</u></p> <p>The Director of Ayurveda after obtaining the approval of the Government to fill up the vacant posts on contract basis will place the requisition with the concerned recruitment agency i.e. H.P. Subordinate Services Selection Board, Hamirpur.</p> <p>The selection will be made in accordance with the eligibility conditions prescribed in these R&P Rules.</p> <p>c) <u>Contractual Emoluments:</u></p> <p>The Physiotherapist appointed on contract basis will be paid consolidated fixed contractual amount @ ₹13900/- per month (which shall be equal to minimum of the</p>

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pay band + grade pay). An amount of ₹ 420/- (3% of the minimum of pay band + grade pay of the post) as annual increase in contractual amoluments for the subsequent year(s) will be allowed if contract is extended beyond one year.

III) Appointment/Disciplinary Authority:

The Director of Ayurveda H.P. will be appointing and disciplinary authority.

IV) Selection Process:

Selection for appointment to the post in the case of Contract Appointment will be made on the basis of viva-voce test, or if considered necessary or expedient by a written test or practical test, the standard /syllabus etc. of which will be determined by the concerned recruitment agency i.e H.P. Subordinate Services Selection Board, Hamirpur.

V) Committee for selection of Contractual

Appointments :-

As may be constituted by the concerned recruiting agency i.e. H.P. Subordinate Services Selection Board, Hamirpur from time to time.

VI) Agreement :-

After selection of a candidate, he/she shall sign an agreement as per Annexure- "B" appended to these Rules.

VII) Terms and Conditions :-

(a) The contract appointee will be paid fixed contractual amount @ ₹ 13900/- per month (which shall be equal to minimum of the pay band + grade pay). The contract appointee will be entitled for increase in contractual amount @ ₹ 420/- (3% of the minimum of pay band + grade pay of the post) for further extended years and no other allied benefits such as senior/selection scales etc. will be given.

b) The service of the contract appointee will be purely on temporary basis. The appointment is liable to be terminated in case the performance/conduct of the contract appointee is not found satisfactory

- c) Contract appointee will be entitled for one day casual leave after putting one month service. This leave can be accumulated up to one year. No leave of any other kind is admissible to the contract appointee. He/She shall not be entitled for Medical Re-imbusement and LTC etc. Only maternity leave will be given as per rules.
- d) Unauthorized absence from the duty without the approval of the controlling officer shall automatically lead to the termination of the contract. Contract Appointee shall not be entitled for contractual amount for the period of absence from duty.
- e) An official appointed on contract basis who has completed five years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.
- f) Selected candidate will have to submit a certificate of his/ her fitness from a Government /Registered Medical Practitioner. Women candidate pregnant beyond 12 weeks will stand temporarily unfit till the confinement is over. The women candidate will be re-examined for the fitness from an authorized Medical officer/Practitioner.
- g) Contract appointee will be entitled for TA /DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart official at the minimum of pay scale.
- h) Provisions of Service Rules like FR,SR, Leave Rules, GPF Rules, Pension Rules & Conduct Rules etc. as are applicable in case of regular employees will not be applicable in case of contract appointees. They will be entitled for emoluments etc. as detailed in this Column.

16.	Reservation:	The appointment to the services shall be subject to orders regarding reservation in the service for Scheduled Castes /Scheduled Tribes /Other Backward Classes /Other categories of persons issued by the Himachal Pradesh Government from time to time.
17.	Departmental Examination	Not applicable.
18.	Power to relax:	Where the State Government is of the opinion that it is necessary or expedient to do so, it may, by order for reasons to be recorded in writing and in consultation with the Himachal Pradesh Public Service Commission relax any of the provision(s) of these rules with respect to any class or category of person(s) or post(s).

Annexure-B

Form of contract/agreement to be executed between the Physiotherapist and the Government of Himachal Pradesh through the Director Ayurveda.

This agreement is made on this -----day of ----- in the year-----
--between Shri/Smt. -----R/O-----

-----contract appointee (hereinafter called the First Party) AND the Governor, Himachal Pradesh through Director Ayurveda, Himachal Pradesh (here-in -after the SECOND PARTY).

Whereas, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agreed to serve as a Physiotherapist on contract basis on the following terms & conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as a Physiotherapist for a period of one year commencing on -----day of -----and ending on the -----day of ----- . It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso facto stand terminated on the last working day i.e. on ----- and information notice shall not be necessary.

Provided that for extension/renewal of contract period on year to year basis the concerned HOD shall issue a certificate that the service and conduct of the contract appointee is satisfactory during the year and only then his period of contract is to be renewed/extended.

2. The contractual amount of the FIRST PARTY will be ₹.13900/- per month.

3. The service of FIRST PARTY will be purely on temporary basis. The appointment is liable to be terminated in case the performance /conduct of the contract appointee is not found good or if a regular incumbent is appointed/posted against the vacancy for which the first party was engaged on contract.

4. Contractual Physiotherapist will be entitled for one day casual leave after putting in one month service. This leave can be accumulated up to one year. No leave of any kind is admissible to the contractual Physiotherapist. He/She will not be entitled for Medical Reimbursement and LTC etc. only maternity leave will be given as per Rules.

5. Unauthorized absence from duty without the approval of the controlling officer shall automatically lead to the termination of the contract. A contractual Physiotherapist will not be entitled for contractual amount for the period of absence from duty.

6. An official appointed on contract basis who have completed five years tenure at one place of posting will be eligible for transfer on need based basis wherever required on administrative grounds.

7. Selected candidate will have to submit a certificate of his/her fitness from A Government / Registered Medical Practitioner. In case of Women candidate pregnant

beyond twelve weeks will stand temporarily unfit till the confinement is over. The women candidate will be re-examined for the fitness from an authorized Govt. Officer / Practitioner.

8. Contract appointee shall be entitled for TA/DA if required to go on tour in connection with his/her official duty at the same rate as applicable to regular counter part official at the minimum of pay scale.

9. The Employees Group Insurance Scheme as well as EPF/GPF will not be applicable to contractual appointee(s).

IN WITNESS THE FIRST PARTY AND SECOND PARTY HAVE HEREIN TO SET THEIR HANDS THE DAY, MONTH AND YEAR FIRST, ABOVE WRITTEN.

IN THE PRESENCE OF WITNESS

01.

(Name and full address)

(Signature of first party).

02.

(Name and full address)

(Signature of first party).

IN THE PRESENCE OF WITNESS:

1.

(Name and full address)

(Signature of Second party)

2.

(Name and full Address)

(Signature of Second party)